



FIDIC CONTRACTS MANAGEMENT AND ADMINISTRATION

INVITATION TO ATTEND THE TRAINING COURSES ON FIDIC CONTRACTS MANAGEMENT AND ADMINISTRATION

Ha Noi city, 20th and 21st November, 2018
Ho Chi Minh city, 23rd and 24th November, 2018

Attention: To Whom it may concern

Vietnam Engineering Consultant Association (VECAS) – is a member of International Federation of Consulting Engineers (FIDIC) since 1997, have been permitted by FIDIC to translate, to disseminate and to organize for publishing FIDIC Publication in Vietnamese version as well to conduct training courses on FIDIC Contracts in Vietnam.

Under the support of FIDIC, Vietnam Engineering Consultant Association will conduct the Training Courses on FIDIC Contracts Management and Administration in Ha Noi City and in Ho Chi Minh City.

1. Contents of training courses:

The content of training courses has been updated FIDIC Module 4 Training to focus in FIDIC Contracts Management and Administration that was based on the Conditions of Contract for Construction (Redbook 1999 and have updated in 2017); specific (difference) features of the Conditions of Contract for Plant and Design – Build (Yellowbook 1999 and have updated in 2017) will also be referred. The training courses is an essential knowledge development opportunity for: Employers, Consultants, Contractors and to all who are involved in the everyday preparation and management of FIDIC Contracts (*the training courses Agenda was attached*).

2. Who should attend:

Government Departments and Agencies, Sponsors, Employers, Management Boards, Economic Groups, Corporations, Construction Enterprises, Consultant Enterprises, Lawyers, Experts and Individuals relating to construction activities and construction contract management.

3. Trainer: Mr. Zoltan Zahonyi – FIDIC International Accredited Trainer, Chairman of FIDIC Contracts Committee.

4. Language: Lectures will be presented in English and simultaneously interpreted into Vietnamese (simultaneous interpretation).

5. Material and handout documents: In general, all participants will be provided the Handout documents prepared by the Trainer (in English and Vietnamese language). In additional:

- The Vietnamese participants will be provided: 01 book of Conditions of Contract for Construction (Redbook 1999, Vietnamese Version) and 01 book of Conditions of Contract for Plant and Design – Build (Yellowbook 1999, Vietnamese Version).
- The Foreign participants will be provided: 01 book of Conditions of Contract for Construction (Redbook 1999, English Version).

6. Certificate of Attendance:

FIDIC Accredited Certificates, which are signed by Trainer and VECAS President, will be issue to all participants after completing the training courses.

7. Date and Venue:

The training course in Ha Noi city:

Date: 2 days, 20th – 21st November, 2018.
 Time: Starting at 8:30am 20th November, 2018.
 Venue: Mövenpick Hotel Hanoi
 83^A Ly Thuong Kiet Street, Hoan Kiem District, Ha Noi City, Viet Nam.

The training course in Ho Chi Minh city:

Date: 2 days, 23rd – 24th November, 2018.
 Time: Starting at 8:30am 23rd November, 2018.
 Venue: Liberty Central Saigon Riverside Hotel
 No 17 Ton Duc Thang, District 1, Ho Chi Minh City, Viet Nam.

8. Registration Fees: are including documents, trainer fees, tea breaks, lunches, certificates and other expenses for the for training course

- Registration fee for 01 participant is 18,900,000.00 VND (Eighteen millions nine hundred thousands Vietnamese Dong). 10% discount will be applied for from second participant in the same organization and group.
- 30% will be applied for participants who are VECAS members.
- Relevant 5% discount will be applied for any individual or organization registered and completed the payment before 30th September, 2018.

9. Registration and payment: Registration (attached form) of organizations and individuals should be sent to VECAS office **not later than 10th November, 2018** and registration fee should be paid to:

Vietnam Engineering Consultant Association

6th Floor, Intellectual Palace, No. 1 Ton That Thuyet Street, Cau Giay District, Ha Noi City.

Account No.: 116000001020

Bank information: Vietnam Joint Stock Commercial Bank for Industry and Trade - Hai Ba Trung Branch – Ha Noi.

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Contract person: Pham Thu Hang (Mrs.): 0903252475, Dang Tuan Ha (Mrs.): 0913236040)

GENERAL SECRETARY



HOANG UNG HUYEN