

An Outstanding Two-Day FIDIC Contracts Workshop

The FIDIC Contracts

Management & Administration of the 1999 FIDIC Conditions of Contracts



**Crossroads Hotel
Lilongwe, Malawi
3rd & 4th July, 2018**



PAYMENT METHODS

A payment of the fee is due in advance as follows:

- **By Cheque/Bank transfer payable to:**

Account Name: Association of Consulting Engineers of Malawi (ACEM)

Bank Name: National Bank of Malawi

SWIFT: NBMA MWM W002

IBAN/Account no: 782 432

- **By Credit card through the link below:**

<http://fidic.org/events/fidic-contracts-course-module-4-malawi-3-4-july-2018>

For More Information Contact:

Email: smwamsamali@fidic.org or acem@acemmw.com

Or call on +265 881 831 224

About the Workshop:

This special two-day event has been designed to offer a complete up-to-date review of the effective understanding and use of the FIDIC Contracts currently in use. The purpose of the course is to ensure that FIDIC contracts are managed and administered correctly by understanding the full contract cycle from contract award, conditions of contract, start-up, the pre-commencement meetings, performance security, daily diaries, the programme, financial control, ongoing supervision, taking over the works, suspension and termination and dispute resolution.

About the Speaker:

Kevin Spence is a registered Professional Engineer, Mediator, Adjudicator and Arbitrator with over 40 years' experience in the Construction Industry. His experience spans across Freeway Construction, Civil and Building Construction, Concrete Structures, Road Surfacing and most recently claims preparation and defence.

Kevin is considered an expert on the FIDIC suite of contract documentation and facilitates regularly on FIDIC contract courses both locally and internationally. He is the only FIDIC accredited trainer in South Africa.

Who Should Attend?

The training course provides the necessary knowledge for professionals from Government Ministries and Agencies, Private Sector Employers, Consulting Engineers, Contractors, Quantity Surveyors, Architects, Legal Advisers and all involved with the implementation and management of large Works Contracts. It is particularly important to those involved in preparing or managing infrastructure projects financed under MDBs' Funds, the EU Cohesion and Structural Funds, as all their Works Contracts use the FIDIC Conditions of Contract.

Certification and Documentations:

Participants will receive a FIDIC course completion certificate, copies of the FIDIC Red & Yellow books referred to during the workshop, plus full written documentation.

Workshop Fee:

The workshop fee is **US\$ 600** per delegate, which is reduced to **US\$ 550** per delegate if paid by **April 30th, 2018**.

Full payment is required to confirm delegate seat and course materials. The delegate fee includes tuition, written documentation, refreshments, lunch on both days and a copy of the FIDIC Red & Yellow books.

For Online Registration & Payments

<http://fidic.org/events/fidic-contracts-course-module-4-malawi-3-4-july-2018>

FIDIC Contracts Workshop Programme Outline

	<u>Day 1: 09.00 – 17.00</u>	<u>Day 2: 09.00 – 17.00</u>
08.30 – 09.00	<u>Registration of Participants</u>	<u>09.00 Session 4:</u>
09.00	<u>Session 1:</u> <u>Contract Documents & Award</u> <ul style="list-style-type: none">• Contract Award Procedures• Contract Documents• Role and Authority of Engineer• Performance Security	<u>Financial Controls and Disciplines</u> <ul style="list-style-type: none">• Measurement• Variation Orders• Value Engineering• Interim Payment Certificate• Final Payment Certificate
10.45	Coffee Break	10.45 Coffee Break
11.00	<u>Session 2:</u> <u>Contract Start Up</u> <ul style="list-style-type: none">• Pre Commencement Date• Appointments• Programme• Insurances• Drawings• Start Up Meeting	11.15 <u>Session: 5:</u> <u>Claims, Suspension and Termination</u> <ul style="list-style-type: none">• Contractor's Claims• Engineer's Responses• Employer's Claims• Determinations• Suspension by Engineer / Contractor• Instruction by Employer / Contractor
13.00	Lunch Break	13.00 Lunch Break
14.00	<u>Session 3:</u> <u>Post Commencement Date Administration</u> <ul style="list-style-type: none">• Access & possession of Site• Site security• Contractor s Mobilisation• Nominated Sub Contractor• Records• Progress Reports	14.00 <u>Session 6:</u> <u>Disputes, Amicable Settlement & Arbitration</u> <ul style="list-style-type: none">• Establishment of DAB• Procedures of DAB• Amicable Settlement procedures• Arbitration procedures
15.30	Tea Break	15.30 Tea Break
15.50	<u>Session 3 (Cont): Post Commencement Date Administration</u> <ul style="list-style-type: none">• Local Laws• Design & ER Scrutiny• Contractor's Documents• Plant, Materials & Workmanship	15.50: <u>Session 7:</u> <u>Taking Over the Works and Defects Notification Period and Contract Completion</u> <ul style="list-style-type: none">• Taking Over Certificate• Defects in DNP• Performance Certificate• Contract Completion issues
17.00	<u>End of Day 1</u>	Differences between FIDIC & MDB's Harmonised Construction Contract (Provided as Aide Mémoire) 17.00 <u>End of Day 2</u>