



International Federation of Consulting
Engineers

In Association with



The Engineering Professions Association
of Namibia

Present

An Outstanding Two-Day Accredited FIDIC Course on:

***“The CONTRACT MANAGEMENT & ADMINISTRATION
OF 1999 FIDIC CONTRACTS”***

AT SAFARI COURT HOTEL

Windhoek, Namibia

4th & 5th June 2015

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Visit websites:

www.fidic.org/seminars

www.engineers-namibia.org

[For Online Registration:](http://fidic.org/events/fidic-contracts-course-mod4-namibia-4-5-june-2015)

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SEMINAR TUTOR

Bogdan Oprea (BSc CEng DEA) a registered professional engineer accredited FIDIC trainer, Mediator, Adjudicator, Dispute Adjudicator/Review Board Member and facilitator in the fields of Civil Engineering, Buildings and Infrastructures.

He also a consultant and advisor on contractual issues such as Contract Risk Analysis, Contract negotiation, Contract interpretation, Project Management, Unforeseeable site conditions, Payment provisions, Claims preparation and Dispute avoidance.

OVERVIEW:

The 1999 FIDIC Conditions of Contract are being increasingly used by the international Construction Industry throughout the World. The Multi-Lateral Development Banks, including the World Bank, Islamic Bank for Development and the Asian Development Bank have adopted the 1999 FIDIC Conditions of Contract for Construction with modifications.

This practical training course, provided by professional engineers with extensive international experience, explains and illustrates the use of the FIDIC Conditions of Contract for Construction (the “Construction Contract”) and the FIDIC Conditions of Contract for Plant and Design-Build (the “Design-Build Contract”). The course is designed to help the participants have confidence in working with these documents whether representing Employers, Consultants or Contractors. It provides extensive checking measures and work exercises to give all delegates a comprehensive understanding of the Contracts.

WHO SHOULD ATTEND?

Delegates to this course should have a basic knowledge of the 1999 FIDIC Contract Conditions, but who are wishing to learn the details of practical application of the Contracts in varied situations. This would include Engineers, Lawyers, Quantity Surveyors, Financial and Administrative Managers, Project Managers, World Bank, Private Developers, Government Employees and all those who are actively involved with the new generation of International Contract Conditions used worldwide through the World Bank and the Majority of Multilateral DB’s.

REGISTRATION FEE:

- ACEN & EPA Member **EUR 500.00/delegate**
- Non Member **EUR 550.00/delegate**

Fee includes coffee, lunch and refreshments, certificate of attendance and course materials.

COURSE MATERIALS:

Delegates will be provided the following materials, in English:

- FIDIC Conditions of Contract for Construction 1999 Edition (Red Book)
- FIDIC Conditions of Contract for Plant & Design-Build, 1999 Edition – (Yellow Book)
- Schedule of overheads used during the seminar – to be used as “Work Book”
- Work Exercises

For Online Registration:

<http://fidic.org/events/fidic-contracts-course-mod4-namibia-4-5-june-2015>

**“The CONTRACT MANAGEMENT & ADMINISTRATION OF 1999 FIDIC CONTRACTS”
Programme Outline-FIDIC Module 4**

<u>Day 1: 09:00 – 17:00</u>		<u>Day 2: 09:00 – 17:00</u>	
08.30	<u>Registration of Participants</u>		
09:00	<u>Session 1: Contract Documents & Award</u> <ul style="list-style-type: none"> • Contract Award Procedures • Contract Documents • Role and Authority of Engineer • Performance Security 	09:00	<u>Session 4: Financial Controls & Disciplines</u> <ul style="list-style-type: none"> • Measurement • Variation Orders • Value Engineering • Interim Payment Certificate • Final Payment Certificate
10:45	Coffee Break	10:45	Coffee Break
11:00	<u>Session 2: Contract Start Up</u> <ul style="list-style-type: none"> • Pre Commencement Date • Appointments • Programme • Insurances • Drawings • Start Up Meeting 	11:15	<u>Session 5: Claims, Suspension & Termination</u> <ul style="list-style-type: none"> • Contractor’s Claims • Engineer’s Responses • Employer’s Claims • Determinations • Suspension by Engineer / Contractor • Instruction by Employer / Contractor
13:00	Lunch Break	13:00	Lunch Break
14:00	<u>Session 3: Post Commencement Date Administration</u> <ul style="list-style-type: none"> • Access & possession of Site • Site security • Contractor s Mobilisation • Nominated Sub Contractor • Records • Progress Reports 	14:00	<u>Session 6: Disputes, Amicable Settlement & Arbitration</u> <ul style="list-style-type: none"> • Establishment of DAB • Procedures of DAB • Amicable Settlement procedures • Arbitration procedures
15:30	Tea Break	15:30	Tea Break
15:50	<u>Session 3 (Cont): Post Commencement Date Administration</u> <ul style="list-style-type: none"> • Local Laws • Design & ER Scrutiny • Contractor’s Documents • Plant, Materials & Workmanship 	15:50:	<u>Session 7: Taking Over the Works and Defects Notification Period and Contract Completion</u> <ul style="list-style-type: none"> • Taking Over Certificate • Defects in DNP • Performance Certificate • Contract Completion issues <p>Differences between FIDIC & MDB’s Harmonised Construction Contract (Provided as Aide Mémoire)</p>
17:00	<u>End of Day 1</u>	17:00	<u>End of Day 2</u>

“Throughout the seminar there will be opportunities for questions and where appropriate, case studies will be introduced”.