



The **Association of Consulting Engineers Botswana (ACEB)** are pleased to offer all interested persons (in Consulting Engineering, Construction, Government and Parastatal organisations) an opportunity to participate in FIDIC training courses. The courses will be presented by **Dr. Götz-Sebastian Hök**. **Dr. Götz-Sebastian Hök** is a lawyer situated and registered in Berlin. He is a FIDIC listed adjudicator (FIDIC President's List) and an arbitrator. He is also the responsible for the German FIDIC training and an accredited FIDIC trainer. **Dr. Hök** is provided by the FIDIC accredited training provider NESTOR.

**Module 0 (19<sup>th</sup> April 2013): Implementation & Management of FIDIC Professional Services Agreement** - *This practical training course details how agreements for professional services should be handled, using FIDIC's standard agreements as the basis*

Course Programme

- Introduction to FIDIC Professional Services Agreement
- FIDIC Client / Consultant Model Services Agreement (Book)
- Management of a Client / Consultant Model Services Agreement
- Joint Venture and Sub-Consultancy Agreements
- FIDIC Sub-Consultancy Agreement
- Management of a Sub-Consultancy Agreement
- FIDIC Joint Venture Agreement
- Management of a Client Representative Agreement
- Engineer's Scope of Services under a FIDIC Construction Contract
- MDB Harmonised Contract Consultant Services Agreements

**Rescheduled to the 6<sup>th</sup> November 2013**

**Module 1 (15 – 16<sup>th</sup> April 2013): Practical use of FIDIC Conditions of Contract** - *Essential contractual know-how for working on today's international projects*

Course Programme

- Introduction and Principles
- Clauses 1, 2 and 3
- Clauses 4,5, 6 and 7
- Clauses 8,9,10 and 11
- Commencement procedure; Programme
- Defects period and preference certificate

**Module 2 (17 – 18<sup>th</sup> April 2013): Management of Claims & Resolution of Disputes** - *Ensuring that staff using FIDIC contracts can manage claims & disputes*

Course Programme

- Causes and risks; Inherent project risks
- Risk allocation; Role of the Engineer
- Notices and Claims Procedures
- Critical path methods
- Quantifying and analyzing claims for payment
- Contractor's claims
- Retention and Bonds
- Termination and suspension
- Dispute Adjudication Board principles
- Post DAB/Engineer's decision
- Implementation and enforcement
- Arbitrating claims; Amicable settlement

**Module 3 (17 – 18<sup>th</sup> April 2013): Dispute Adjudication Boards** - *Ensuring that experienced Practitioners can manage & act upon Dispute Adjudication Boards*

Course Programme

- Adjudication Principles
- DAB Establishment & Responsibilities
- Procedural Rules
- Dispute Timetable & Position Papers
- Case Studies

**Rescheduled to the 30-31<sup>st</sup> October 2013**

**Module 4 (25 – 26<sup>th</sup> April 2013): Contract Management and Administration** - *Ensuring that FIDIC contracts are managed & administered correctly*

Course Programme

- Contract documents
- Start-up
- Financial control
- Defects Liability Period and Contract Completion
- Contract Termination

**Rescheduled to the 4-5<sup>th</sup> November 2013**

**Participants will be provided with the following Materials:**

Course overheads, Work exercises, Guides and resource documents, *Client/Consultant Model Services Agreement 4th Ed (2006 White Book) Module 0; FIDIC Conditions of Contract for Construction, 1<sup>st</sup>. Edition, 1999 (Red Book) and FIDIC Conditions of Contract for Plant and Design Build, 1<sup>st</sup> Edition, 1999 (Yellow Book) Module 1 to 4.*

**PLEASE NOTE:** It is recommend that Module 1 and Module 2 are completed prior to any of the other FIDIC Modules being done, in this way you as a participant gain an overall understanding of the FIDIC way.

**SEATS ARE LIMITED TO 50 PER COURSE AND REGISTRATION & PAYMENT ARE ESSENTIAL.**

	<u>Registration</u>	<u>ACEB Members</u>	<u>Non-Members</u>
<b>Module 1 &amp; Module 2</b>	Early (before 31st March)	P5,250.00 Per Module	P6,000.00 Per Module
	Late (after 1 <sup>st</sup> April)	P6,000.00 Per Module	P6,250.00 Per Module



**VENUE:** Phakalane Golf Estate and Hotel Resort, Gaborone, Botswana

To register or make enquiries contact - Elaine on +267 72306530 or Sheilagh on +267 71642327

Alternatively email eventggo@gmail.com or gabsgoingson@gmail.com