



Nestor Bildungsinstitut GmbH



HRVATSKA UDRUGA  
KONZULTANATA  
Croatian Association of  
Consulting Engineers (CACE)



Federation of International  
Consulting Engineers

## **FIDIC for PRACTITIONERS TRAINING COURSES**

### **“CROATIAN SPECIAL”**

**Module 1-A: Practical use of the 1999 FIDIC Conditions of Contract**

**29th & 30th April 2014**

**Croatian Chamber of Civil Engineers  
Ulica grada Vukovara 271  
1000 Zagreb, Croatia**

**Tutor:**

**Dr. Götz-Sebastian Hök**, Lawyer, Arbitrator, Adjudicator  
**Robert Werth**, Dipl.-Ing., Adjudicator, Trainer

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Visit web sites

[www.fidic.org/seminars](http://www.fidic.org/seminars)

[www.fidic-for-practitioners.com](http://www.fidic-for-practitioners.com)

## **“Project and Contract Management under 1999 FIDIC Conditions of Contract (Construction/Design-Build)”**

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### **OVERVIEW**

The training course is designed to provide practical guidance to those who are involved in managing or administration of projects where use of FIDIC forms of contracts is required. This course covers FIDIC contract management, claim management and dispute management in more depth than module 1, but it covers aspects of importance of Employer's and Contracting authorities.

It is suitable for all the Parties involved with a new FIDIC Contract – the Employer, the Project Manager, the Contractor, the Engineer, and the DAB Members. By having a good understanding of the FIDIC contract and claim management approach and the resulting responsibilities and rights of the Parties under a 1999 FIDIC Contracts, a more efficient management of the project may be achieved. The tutors of the course are a very experienced German engineer and a German lawyer, who both have had extensive worldwide involvement with management of projects and related dispute resolution.

### **SEMINAR TUTOR:**

The course is provided by Nestor Bildungsinstitut GmbH in collaboration with FIDIC. Nestor specializes in training and management in particular in the consultancy to international construction and infrastructure industries. The Nestor tutors have provided over 100 training courses worldwide in the last 2 years on the use of FIDIC documents.

Tutors: Dr. Götz-Sebastian Hök (Lawyer, Arbitrator and FIDIC listed Adjudicator) and  
Dipl.-Ing. Robert Werth (Adjudicator, Trainer)

### **COURSE MATERIALS**

All delegates will be provided the following materials, in English:

- FIDIC Conditions of Contract for Plant and Design-Build
- Course notes, especially written for using “Construction Contracts”
- Set of Powerpoint slides used during the seminar - to be used as a work book
- Work Exercises

### **WHO SHOULD ATTEND?**

The seminar provides the essential knowledge for professionals from Government Ministries, Departments and Agencies, Private Sector Employers, Consulting Engineers, Contractors, Sub-Contractors, Quantity Surveyors, Architects, Legal Advisers and all involved with the management of change under FIDIC Contracts 1999 edition. It is particularly important where FIDIC management procedures shall be implemented and in particular for those who deal with claims and Variations under FIDIC Contracts.

**PROGRAMME**      ***Contract, Claims and Dispute***

**Day 1: 09.00 – 17.00**

**08.30   Registration of Participants**

**09.00   Session 1:**

FIDIC 1999 et seq. – An overview and comparison

- The Rainbow Edition 1999
- Form and Content
- Developments

**11.00 Coffee Break**

**11.30   Session 2:**

Procurement and Tender Preparation

- Pre-Tender stage
- Specifications
- Appendix to Tender

**13.00 Lunch Break**

**14.00   Session 3:**

Red Book / Yellow Book

- Financial Clauses
- After Contract Award
- After Completion

**15.00 Tea Break**

**15.50   Session 4:**

Project Management

- Rights and Duties of the Parties
- How to ascertain
- How to manage

**17.00   End of Day 1**

**Day 2: 09.00 – 17.00**

**09.00   Session 5:**

Special Issues & SCL Protocol

- Time for Completion
- Disruption
- Delays
- Time at Large
- Programme

**10.45 Coffee Break**

**11.15   Session: 6:**

Conflicts between Consultancy Agreement and Construction Contracts

- Back to Back
- Subcontractor's Duties
- Subcontract Form

**13.00 Lunch Break**

**14.00   Session 7:**

Managing Issues under Clauses 9 and 10

- Tests on Completion
- Employer's Taking-Over
- Different scenarios
- DNP

**15.00 Tea Break**

**15.30   Session 8:**

Managing Issues under Clauses 13 and 14

- Variations and Adjustments
- Financial issues
- Certificates

**16.15   Session 9:**

Best Practice, Variation & Claims

- Compliance with the Laws
- Disputes

**17.00   End of Day 2**

**Registration Form**  
**Two-day course on “CONTRACT, CLAIMS and DISPUTE”**  
**In Zagreb, Croatia, on 29th & 30th April, 2014**

**Delegate details**

First name: \_\_\_\_\_

Family name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organization name: \_\_\_\_\_

Organisation address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TAX ID No. \_\_\_\_\_

Telephone: \_\_\_\_\_

Organization E-Mail: \_\_\_\_\_

Participant(s) E-Mail: \_\_\_\_\_

- ☐ I confirm payment of € 1 200,- per delegate
- ☐ For 3 or more delegates from the same organization € 600,- per delegate
- ☐ For registered members of Croatian Chamber of Engineers (registration number required) € 650 per delegate (registration number: \_\_\_\_\_)

**Payments by:**

Certified Cheque or Bank Transfer payable to:

**Nestor Bildungsinstitut GmbH**  
**Alt Blankenburg 1a**  
**D - 13129 Berlin**

**Berliner Volksbank eG**  
**Account No. 8301874007**  
**BIC (Swift Address): BEVODEBB**  
**IBAN: DE83 1009 0000 8301 8740 07**

**Wire Transfers/ Deposits attract bank charges which are for your account.**

**Note: You will be invoiced for these charges should they be charged to Nestor's account.**

**Terms and Conditions**

**1. Payment receipts:**

All registered delegates will receive an acknowledgement of registration, together with confirmation of payment 5 days before the course.

**2. Cancellations:**

Cancellations by delegates must be made in writing and received two weeks before the seminar. It is regretted that no refunds will be made or invoices cancelled after this date and the full registration fee will be payable. Substitutions may be made at any time.

**NOTE:** Should registration be conducted outside of cancellation period, registrant will be subject to established cancellation policy.

**3. Cancellation by the Organizers:**

We reserve the right to cancel the event if it is under subscribed or for any other reason. In the event of cancellation we will endeavor to give delegates two weeks notice and the fee will be refunded in full. We cannot be held liable for any pre-booked travel or accommodation costs.

**4. Hotel Accommodation:** Participants will be responsible for organizing their own hotel accommodation and payment thereof.

**I have read and accept the Terms and Conditions**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

- ✓ Please note that the registration process is only **complete** when acknowledgement of receipt of registration form and proof of payment is received from the JCC via fax, email at least five days before the course.
- ✓ Questions or queries should be directed to Ms. Jacobi at Tel: +49 30/ 3000-7600 or Mr. Werth: +49 172 270 60 28
- ✓ Fax: +4930/3000-76033 or
- ✓ E-mail: info@fidic-for-practitioners.com
- ✓ **All Registration forms to be submitted on or before: April 9, 2014.**