Finance Business Partner
£65,000 per annum + benefits
UK/International travel

The Company
FIDIC is the umbrella body representing the business interests of the global consulting engineering industry. FIDIC’s membership consists of over 100 Membership Association (MAs) countries representing over 1.1 million professionally qualified engineering and consultancy professionals.

FIDIC was formed in 1913, is governed by its elected Board of Directors, operationally led by a team based at HQ Office, Geneva Switzerland under the leadership of the Chief Executive Officer and Senior Management Team.

FIDIC operates five geographical regions namely: Europe (EFCA), FIDIC Africa, Asia Pacific, Latin America (FEPAC) and North American (Mexico, USA & Canada) groups. Full details of FIDIC’s governance structure and activities are available on www.fidic.org.

In the United Kingdom, FIDIC operates through its newly created, wholly owned subsidiary company, FIDIC Services (UK) Ltd.

The Role
Are you looking for the next exciting career opportunity? Do you possess excellent knowledge of computerised accounting packages, coupled with the ability to collect, summarise and analyse data? If so, we are looking for you!

Due to global business expansion, FIDIC wishes to strengthen its corporate and operational capabilities by the creation of this new Finance Business Partner position.

This is a full-time, permanent position with a flexible work schedule and the option to work from home. You will work from the UK or within a time zone consistency of (GMT +1), with our headquarters in Geneva, Switzerland. Occasional travel and work as part of the larger FIDIC Group will be required.

The role will be responsible for developing more robust finance business partnering across the company, as well as the improvement of existing controls and processes in the areas of budget management. This role will take the lead on partnering with the key departments in the company and on the development of reporting and analysis to assist effective decision making.

You will be responsible for providing accurate and timely management information, budget monitoring, analysis and advice to budget holders and key stakeholders, fostering a culture of financial accountability and cost efficiency.

This is a key role in the team that will own key relationships with others in the business and support the Chief Operating Officer/Chief Executive Officer on day-to-day tasks, with the opportunity to make a real impact to the business.

Key Responsibilities
• Finance business partnering with key teams in the business, providing support to ensure accurate reporting, budget management, and forecasting.
• Developing new processes and controls, where appropriate, to facilitate planning and controls around the management of the budgets.
• Improve cashflow forecasting process to enable controlled working capital management.
• Implement improvements to processes to ensure events project costs are allocated accurately and efficiently.
• Support the Chief Operating Officer to ensure the underlying financial data is quality assured.
• Support the Chief Operating Officer in building out controls and performing compliance reviews.
• Assist with management accounts preparation and balance sheet reconciliations as required.
• Provide ad hoc financial analysis and reporting on behalf of the Chief Operating Officer, Chief Executive Officer or other team members when required

Required skills and experience

Essential
• Qualified Accountant (e.g., ACA/ACCA/CIMA)
• Excellent communicator
• A team player who can also work independently
• Strong IT skills, in particular strong Excel skills
• Collaborative approach to working
• Attention to detail and a positive mindset
• Previous experience of budget management and forecasting

Desirable
• Demonstrable knowledge of managing working capital
• Previous experience of working across geographical locations and currencies

If you are keen on joining this exciting, forward-thinking company and taking the next step in your career, then please send your CV with cover letter to Ulrike Schiefer uschiefer@fidic.org by the closing date of Friday, 17 November 2023.