



Fédération Internationale  
des Ingénieurs – Conseils



ECV Consultancy Ltd

PRESENT

# International Contracts Training Course

AT THE HILTON AMSTERDAM

Amsterdam, The Netherlands

25<sup>th</sup> & 26<sup>th</sup> April 2016

**TWO DAY ACCREDITED FIDIC COURSE ON**

***“CONTRACT MANAGEMENT & ADMINISTRATION  
OF 1999 FIDIC CONTRACTS”***

**(CONSTRUCTION AND PLANT  
AND DESIGN-BUILD CONTRACTS)**

**ECV MODULE 4 COURSE**

**Principle Tutors:**

**David Heslett & Anthony Glover**

**For further information contact ECV**

e-mail [dheslett@aol.com](mailto:dheslett@aol.com) or [david.heslett@ecvglobal.com](mailto:david.heslett@ecvglobal.com)

**Visit web sites**

**[www.fidic.org/events](http://www.fidic.org/events)**

**[www.ecvglobal.com](http://www.ecvglobal.com)**

# **“CONTRACT MANAGEMENT & ADMINISTRATION OF 1999 FIDIC CONTRACTS”**

## **PROVIDING ESSENTIAL CONTRACTUAL KNOW-HOW FOR WORKING ON FIDIC CONTRACT PROJECTS**

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### **OVERVIEW**

The 1999 FIDIC Conditions of Contract are being increasingly used by the international Construction Industry throughout the World.. The Multi-Lateral Development Banks, including the World Bank, Islamic Bank for Development and the Asian Development Bank have adopted the 1999 FIDIC Conditions of Contract for Construction with modifications.

This practical training course, provided by professional engineers with extensive international experience, explains and illustrates the use of the FIDIC Conditions of Contract for Construction (the “Construction Contract”) and the FIDIC Conditions of Contract for Plant and Design-Build (the “Design-Build Contract”). The course is designed to help the participants have confidence in working with these documents whether representing Employers, Consultants or Contractors. It provides extensive checking measures and work exercises to give all delegates a comprehensive understanding of the Contracts.

### **SEMINAR TUTOR:**

The tutors are provided by European Construction Ventures, ECV, in association with FIDIC. ECV specialises in training and management consultancy to the international construction and infrastructure industries. The ECV tutors have provided over 200 training courses throughout the world in the last 5 years on the use of FIDIC documents

**DAVID HESLETT BSc (Hons) C.Eng, FICE**  
*Managing Director, ECV*  
**ANTHONY GLOVER AMICE**  
*Director, ECV*

### **COURSE MATERIALS**

All delegates will be provided the following materials, in English:

- FIDIC Conditions of Contract for Construction 1999 Edition
- FIDIC Conditions of Contract for Plant & Design – Build, 1999 Edition
- Schedule of overheads used during the seminar – to be used as “Work Book”
- Work Exercises

### **WHO SHOULD ATTEND?**

The training course provides the necessary knowledge for professionals from Government Ministries and Agencies, Private Sector Employers, Consulting Engineers, Contractors, Quantity Surveyors, Architects, Legal Advisers and all involved with the implementation and management of FIDIC Works Contracts.

### **COURSE IS FIDIC ACCREDITED AND CERTIFICATES PROVIDED FOR EACH DELEGATE**

This ECV course, together with their Modules 1, 1A, 2 and 3 are accredited by FIDIC. Various professional institutions will consider the training valid for CPD purposes.

# Programme

	<u>Day 1: 09.15 – 17.00</u>	<u>Day 2: 09.00 – 17.00</u>
08.30 – 09.15	<u>Registration of Participants</u>	<u>09.00 Session 4:</u>
09.15	<u>Session 1:</u> <u>Contract Documents &amp; Award</u> <ul style="list-style-type: none"><li>• Contract Award Procedures</li><li>• Contract Documents</li><li>• Role and Authority of Engineer</li><li>• Performance Security</li></ul>	<u>Financial Controls and Disciplines</u> <ul style="list-style-type: none"><li>• Measurement</li><li>• Variation Orders</li><li>• Value Engineering</li><li>• Interim Payment Certificate</li><li>• Final Payment Certificate</li></ul>
10.45	<b>Coffee Break</b>	<b>10.45 Coffee Break</b>
11.00	<u>Session 2:</u> <u>Contract Start Up</u> <ul style="list-style-type: none"><li>• Pre Commencement Date</li><li>• Appointments</li><li>• Programme</li><li>• Insurances</li><li>• Drawings</li><li>• Start Up Meeting</li></ul>	<u>11.15 Session: 5:</u> <u>Claims, Suspension and Termination</u> <ul style="list-style-type: none"><li>• Contractor's Claims</li><li>• Engineer's Responses</li><li>• Employer's Claims</li><li>• Determinations</li><li>• Suspension by Engineer / Contractor</li><li>• Instruction by Employer / Contractor</li></ul>
13.00	<b>Lunch Break</b>	<b>13.00 Lunch Break</b>
14.00	<u>Session 3:</u> <u>Post Commencement Date Administration</u> <ul style="list-style-type: none"><li>• Access &amp; possession of Site</li><li>• Site security</li><li>• Contractor s Mobilisation</li><li>• Nominated Sub Contractor</li><li>• Records</li><li>• Progress Reports</li></ul>	<u>14.00 Session 6:</u> <u>Disputes, Amicable Settlement &amp; Arbitration</u> <ul style="list-style-type: none"><li>• Establishment of DAB</li><li>• Procedures of DAB</li><li>• Amicable Settlement procedures</li><li>• Arbitration procedures</li></ul>
15.30	<b>Tea Break</b>	<b>15.30 Tea Break</b>
15.50	<u>Session 3 (Cont): Post Commencement Date Administration</u> <ul style="list-style-type: none"><li>• Local Laws</li><li>• Design &amp; ER Scrutiny</li><li>• Contractor's Documents</li><li>• Plant, Materials &amp; Workmanship</li></ul>	<u>15.50: Session 7:</u> <u>Taking Over the Works and Defects Notification Period and Contract Completion</u> <ul style="list-style-type: none"><li>• Taking Over Certificate</li><li>• Defects in DNP</li><li>• Performance Certificate</li><li>• Contract Completion issues</li></ul>
17.00	<u>End of Day 1</u>	<b>Differences between FIDIC &amp; MDB's Harmonised Construction Contract (Provided as Aide Mémoire)</b> <b>17.0 End of Day 2</b>

*Throughout the seminar there will be opportunities for discussions on topics raised*

**Delegate Fee Euro 1150**  
(includes lunch and refreshments and course materials)  
**For 2 or more delegates from same organisation Delegate Fee Euro 950**

**Seminar Venue – HILTON AMSTERDAM**  
**Apollolaan 138, 1077 BG Amsterdam, Netherlands**  
**Tel: +31 (0) 20 710 6000 Fax: + 31 (0) 20 710 6080**



**Registration Form**

**“Two-day Accredited FIDIC Course on:  
“Contract Management & Administration  
of 1999 FIDIC Contracts”**

**(Construction and Plant & Design-Build Contracts)  
In Amsterdam, Netherlands on**

**25<sup>th</sup> & 26<sup>th</sup> April 2016**



**ECV Consultancy Ltd**

**Delegate details**

First name: \_\_\_\_\_

Family name: \_\_\_\_\_

Organisation name: \_\_\_\_\_

Organisation address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**I confirm payment of € 1150  
For 2 or more delegates from same organisation I  
confirm payment of € 950 per delegate**

**Payment by:**

**Cheque/Bank Transfer - Payable to:**  
**ECV Consultancy Ltd**  
Nat West Bank  
High Street  
Bedford MK40 1NE

Account No: 550 / 01 / 650 17919 (Euro Account)  
Sort Code No 60 02 13  
Swift Code NWBKGB2L  
IBAN: GB83NWBK 6072 1165 0179 19

**Credit Cards**

**Registrations by credit card:** Participants may  
Register online for payment by credit card at  
[www.ecvglobal.com](http://www.ecvglobal.com)

**Please complete and send this form to:**

**Anthony Glover  
ECV Consultancy Ltd (ECV)  
Chaussée de Vleurgat, 174  
B-1000 Brussels  
Belgium  
Fax: 32 2 6484891  
E-mail: [glover.bru@gmail.com](mailto:glover.bru@gmail.com)**

**Terms and Conditions**

**1. Registrations:**

By E-mail to ECV offices with payments by bank transfer, or by credit card see details below

Participants may register online for payment by credit card at [www.ecvglobal.com](http://www.ecvglobal.com)

**2. Payment receipts:** All registered delegates will receive an acknowledgement of registration, together with confirmation of payment.

**3. Cancellations:** Cancellations by delegates must be made in writing and received two weeks before the seminar. It is regretted that no refunds will be made or invoices cancelled after this date and the full Registration fee will be payable. Substitutions may be made at any time.

**4. Cancellation by organisers:** We reserve the right to cancel the event if it is under subscribed or for any other reason. In the event of cancellation we will endeavour to give delegates two weeks notice and the fee will be refunded in full. We cannot be held liable for any pre booked travel or accommodation costs.

**5. Hotel Accommodation:** Participants will be responsible for organising their own hotel accommodation and payment thereof.

**Email for Hilton Amsterdam :**

**[info.amsterdam@hilton.com](mailto:info.amsterdam@hilton.com)**

**I have read and accept the Terms and Conditions**

Name: .....

Position: .....

Signature: .....