

Please complete the attached registration form.

REGISTRATION FORM

Two day training course entitled:

**“CONTRACT MANAGEMENT under the FIDIC
CONDITIONS OF CONTRACT”**

- 4th & 5th September 2018**
Holiday Inn Berlin City West
Rohrdamm 80, 13626 Berlin
<https://www.hotel-berlin-city-west.com/en>

**Please complete in BLOCK/ CAPITALS ONLY
Participant & Company details:**

First Name.....
Family Name.....
Job Title.....
Organization Name.....
Organization Address.....
.....
Telephone:.....EXT.....
Organisation Email:

Participant (s)
Email:.....

I confirm payment of € 1,500* per delegate

For 2 or more delegates from the same organization - € 1,300* per delegate.

*plus VAT if any

EU resident: yes: no: .

if yes: VAT ID number

Our services are subject to Value-added-Tax-regulations in Germany and the EU. According to legal requirements the following regulations apply:

- a) Entrepreneurs/ Companys headquartered within the EU (VAT-ID is strictly required!)¹⁾ will get an ‘reverse-charge’ invoice.
- b) Entrepreneurs/ Companys headquartered outside the EU¹⁾ will get an invoice without VAT
- c) Entrepreneurs/ Companys headquartered in Germany will be invoiced plus 19 % VAT
- d) All other participants will be charged the local VAT (VAT of the venue).

¹⁾ If the entrepreneurial capacity is not proven in case of b), no VAT-ID is stated or the VAT ID is not valid in case of a) , the local VAT of the venue (see d)) has to be invoiced and paid additionally!

With your signature you accept these regulations as mandatory.

Payments by:

Certified Cheque or Bank Transfer payable to:

Nestor Bildungsinstitut GmbH
Alt Blankenburg 1a
D - 13129 Berlin
Berliner Volksbank eG
Account No. 8301874015
BIC (Swift Adress): BEVODEBB
IBAN: DE61 1009 0000 8301 8740 15

Wire Transfers/ Deposits attract bank charges which are for your account.

Note: You will be invoiced for these charges should they be charged to Nestor’s account.

Terms and Conditions

PAYMENT RECEIPTS:

All registered delegates will receive an acknowledgement of registration, together with confirmation of payment 5 days before the course.

CANCELLATIONS:

Cancellations by delegates must be made in writing and received two weeks before the seminar. It is regretted that no refunds will be made or invoices cancelled after this date and the full registration fee will be payable. Substitutions may be made at any time.

NOTE: Should registration be conducted outside of cancellation period, registrant will be subject to established cancellation policy.

CANCELLATION BY THE ORGANIZERS:

We reserve the right to cancel the event if it is under subscribed or for any reason. In the event of cancellation we will endeavor to give delegates two weeks notice and the fee will be refunded in full.

AUTHORIZATION

I have read and accept the above Terms and Conditions

Name:

Job Title:.....

Signature:.....

- ✓ Please note that the registration process is only **complete** when acknowledgement of receipt of registration form and proof of payment is received from the Nestor via fax, email at least five days before the course.
- ✓ Questions or queries should be directed to Ms. Jacobi at Tel: +4930 30007600
- ✓ Fax: +4930 51303819 or
Email: info@fidic-for-practitioners.com
- ✓ **All Registration forms to be submitted on or before: 21st August 2018.**