



FIDIC Contracts

Training Course in English language

May, 25-26, 2018

Two days' course on:

**“FIDIC Module 4 - FIDIC Contracts
Management and Administration”**

APCE

Albanian Professional Construction Excellence

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FIDIC 99 EDITIONS – ESSENTIALS FOR WORKING IN INTERNATIONAL PROJECTS

This practical training course, provided by professional engineers with extensive international experience, explains and illustrates the practical use of the FIDIC Conditions of Contract for Construction (the “Construction Contract”) and the FIDIC Conditions of Contract for Plant and Design-Build (the “Design-Build Contract”). The course is designed to help the participants have confidence in working with these documents whether representing Employers, Consultants or Contractors. It provides extensive checking measures and work exercises to give all delegates a comprehensive understanding of proper management of these contracts.

Ensure that your employees are prepared for working with these important documents, which are becoming the international contractual language of the 21st Century.

Trainer: Mr Zoltan Zahonyi

Mr Zahonyi has an M.Sc. in Civil Engineering (Budapest, 1991) and a post graduate degree in Law (Budapest, 2004). Zoltan Zahonyi has been involved with FIDIC’s activities since 2006. He is a member of the FIDIC Updates Task Group No. 6 for updating the 1999 Suite of FIDIC Contracts (since March 2009) and of FIDIC Contracts Committee (since September 2009). He is also Member of FIDIC Yellow Book Subcontract Task Group (since September 2011). Zoltan is a FIDIC Accredited Trainer training for FIDIC worldwide.

Zoltan is a FIDIC contracts expert, independent advisor, dispute adjudicator for the local and international projects, claims and variations management, taking part in a large scale project preparation and management schemes for local and international projects. He has as well participated to the translation of several FIDIC Contracts into the Hungarian language.

Mr Zahonyi has experience of all facets of Contracts Management and Dispute Resolution on a multitude of civil works (detailed information about the trainer you can see at the site <http://zandpartners.com/en/who-we-are/staff/zahonyi-zoltan>)

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Standard Contents

Session 1

1. Introduction to FIDIC
2. Background to FIDIC Contracts
3. Harmonisation based on the type of project
4. Features of the 1999 editions
5. Contract Documents
6. Reviewing the Contract Documents
7. Identifying Sufficiency and Discrepancies
8. Identifying Contradictions between Works Contract and Funding Agreement
9. Acquiring Conditions of Contract and their Interpretation
10. Clarify the Contract's Definition of the Engineer
11. Reviewing the Contract Award & Tender Security
12. Ensuring that the Engineer adheres to the Contract
13. The basic (typical) contract layout
14. Typical Project Phases Timeline
15. Typical Basic Mistakes

Session 2

1. Obtaining the Approval of the Employer
2. Appointment of the Engineer and the Engineer's Representative
3. Engineer's Delegation of Duties and Authorities
4. Pre-commencement Meeting
5. Contractor's Representative
6. Commencement Date
7. Performance Security
8. Advance Payment Security
9. Insurance
10. Breakdowns of Lump Sums
11. Statutory Approvals and Permits
12. Contractor's Programme
13. Contractor's Cash Flow
14. Quality Assurance
15. Access to and Possession of Site

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Session 3

16. Issuing Contract Drawings
17. Meteorological Records
18. Contractor's Reports
19. Price Adjustment Formula and Indices
20. Consent for Subcontractors
21. Nominated Subcontractors
22. Compliance with Local Law
23. Rules of Origin and Nationality
24. Contractor's Mobilisation
25. Safety, Security and Protection of the Environment
26. Diaries and Events Log

Session 4

1. Bill of Quantities and Unit Prices
2. Provisional Sums
3. Variations
4. Valuation of Variations
5. Variation Orders
6. Value Engineering
7. Daywork
8. Measurement of Works
9. Valuation of Plant and Materials for the Works
10. Contractor's Statements

Session 5

11. Interim Payment Certificates: General Requirements
12. Interim Payments
13. Delayed Payments
14. Estimates of Cost of Works to Completion
15. Work Quantities Management
16. Monitoring & Reporting Works Progress
17. Contract Addenda and Amendments
18. Questions and Case Studies

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Session 6

1. Engineer's Instructions
2. Regular Progress Meetings
3. Continuing Validity of Securities and Insurance
4. Verification of Contractor's Personnel and Equipment
5. Samples and Testing of Materials, Workmanship and Plant
6. Works Inspection, Testing & Acceptance
7. Unacceptable Works, Notifying Defects & Remedies
8. Programme and Cash Flow Revisions

Session 7

9. Contractor's Slow Progress
10. Works Suspensions
11. Claims - Contractor's Claims
12. Documentation, Determination & Evaluation of Claims
13. Questions

Session 8

14. Delays, Extension of Time for Completion & Claims for Additional Costs
15. Liquidated Damages and Bonus
16. Disputes and Dispute Resolution
17. Questions

Session 9

1. Completion and Taking-Over
2. Taking-Over Certificate
3. Inspection at Completion & the Snagging List
4. Contractor's Statement at Completion
5. Interim Payment Certificate at Completion

Session 10

1. Defects Notification Period
2. Completion of Remaining Works and Rectification of Defects
3. Inspections and Notification of Defects



4. Costs of Rectifying Defects and Damage
5. Remedies for Non-Performance in DNP
6. Extension of Defects Notification Period
7. Further Tests
8. Final Acceptance of Works
9. Performance Certificate
10. Clearance of Site
11. Contractor's final Statement
12. Contractor's Discharge
13. Final Payment Certificate
14. Final Payment
15. Suspension, Termination
16. Termination by Employer arising from Contractor's Default
17. Termination by Contractor arising from Employer's Default
18. Termination resulting from Force Majeure
19. Employer's Termination for Convenience
20. Payment on termination
21. Questions

Questions and answers

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