

## AGENDA

### **FIDIC AND EFCA 2006 Directors and Secretaries Meeting**

**Hotel Intercontinental, Budapest  
23 September 2006; 09.30 - 17.00**

Memo to all FIDIC and EFCA Member Association Secretaries, Directors, Hon Secs

10 September 2006

Hello colleagues,

You have all received the programme for the meeting of the Directors and Secretaries of the EFCA and FIDIC federations scheduled for Saturday 23 September 2006 in the Hotel Intercontinental in Budapest. Given below is the detailed agenda.

During the introduction session (09.30 to 10.30), we will look at progress on the communication plan developed around the Budapest 2006 Conference. You were invited to participate in this plan in your countries, in parallel with FIDIC and EFCA. It has been organised around proposals developed by Karine Leverger, with the support of the EFCA Communications Working Group.

If you have any comments concerning the meeting or the agenda, please send a message to Jean Félix ([j.felix@syntec-ingenierie.fr](mailto:j.felix@syntec-ingenierie.fr)) and Goro Fujie ([goro-fujie@ajce.or.jp](mailto:goro-fujie@ajce.or.jp)) who will be co-chairing the meeting.

**Message to all speakers:** all presentations should be handed in on a CD-ROM half an hour prior to the meeting, or preferably mailed to Jean and Goro by September 17<sup>th</sup>, so that we can prepare the laptop accordingly.

**Friday evening:** D & S colleagues and partners who arrive on Friday, 22nd September, and want to get together, please let us know via e-mail. After knowing more about the number of people involved, we will arrange a table in a nearby restaurant with the help of AHCEA, and inform you as soon as possible.

**Saturday evening:** a self-financed dinner is planned. The venue is the Mátyás Pince, Március 15. tér. 7, starting at about 19.00. The restaurant is an easy walk from the Hotel Intercontinental. An à la carte meal will be served.

See you soon in Budapest

Jean Felix

Goro Fujie

Jan van der Putten

Enrico Vink

## AGENDA

### FIDIC AND EFCA 2006 Directors and Secretaries Meeting

**Hotel Intercontinental, Budapest  
23 September 2006; 09.30 - 17.00**

Chairs: Jean Félix, SYNTEC-Ingénierie, France, and Goro Fujie, AJCE, Japan

This agenda has been prepared to offer Directors and Secretaries opportunities to:

- obtain information on some key issues to be discussed regarding the activities of EFCA, FIDIC and certain Member Associations;
- discuss and exchange information with colleagues on the management of consulting engineering associations, having in mind the business and structural development of the consulting engineering industry;
- inform colleagues about the major key issues;
- discuss the Directors and Secretaries' expectations for EFCA and FIDIC.

#### MORNING

1. Welcome and introduction:  
*Jean Félix and Goro Fuji*
2. Report on major FIDIC and EFCA key issues:  
*EFCA and FIDIC Presidents (each 30 minutes) and Management/CEO*
3. Presentation and exchange of information on the development of standards for consulting engineering practice:
  - 3.1 EFCA guidance on public procurement: *Anya de Bie, Panos Panagopoulos (15 minutes)*
  - 3.2 Member Association experience:  
Canadian infrastructure guide "best practice" for selecting an engineer: *Claude Paul Boivin, John Gamble (15 minutes)*
  - 3.3 FIDIC Contracts  
The latest developments and FIDIC's plans for further development: *Geoff French (15 minutes)*
  - 3.4 Project Sustainability Management: *John Boyd (15 minutes)*
  - 3.5 Professional liability - UK experience and current ACE initiatives: *Nelson Ogunshakin (15 minutes)*
  - 3.6 Design and build situation in the major countries: *Goro Fuji (15 minutes)*

#### 12.00 - 13.00

4. Exchange of information and business developments

The Directors and Secretaries will discuss, in groups, market development and answers to questions that will be reported back to the meeting: innovation, risk management ...

## **AFTERNOON**

14.00 - 14.30

5. Report on morning group sessions exchanges.
6. Training, education and further development: an opportunity for cooperation between universities, the consulting engineering industry and its clients.

Summaries of the main experience of FIDIC, EFCA and some Member Associations involved in such programmes:

- ACE initiative on acquisition and retention of skills: *Nelson Ogunshakin* (15 minutes)
  - Other inputs and discussion (10 minutes)
7. Attracting professionals and young people into the consulting engineering industry: programmes in progress in some associations:
    - “Grand Prix national de l’ingénierie ” and “Prix de l’ingénierie du futur” in France: *Karine Leverger* (10 minutes)
    - The “Future City”, a programme of the Swedish association: *Lisa Langseth* (10 minutes)
    - Discussion of possible EFCA and FIDIC support (10 minutes)
  8. Best practice in Member Association management - new Member Association programmes in development.

The Directors and Secretaries will be split up into groups to exchange their experience with colleagues concerning major issues:

- Services
  - International business
  - Promotion
9. Any other business

### **Notes:**

- Lunch will be served in the Hotel Intercontinental.
- Participants will be able to register for the FIDIC-EFCA-AHCEA 2006 Budapest Conference

Geneva, 10 September 2006